

FINANCE COMMITTEE MEETING MINUTES

January 29, 2024

The Finance Committee of the St. Clair County Board met on January 29, 2024 in the County Board Conference Room. The meeting was called to order by Chairman Marty Crawford at 7:00 p.m.

MEMBERS PRESENT:

Marty Crawford, Chairman
Lonnie Mosley, Asst. Chairman
John Coers
Sue Gruberman
Jana Moll
C. Richard Vernier

MEMBERS ABSENT:

Steve Gomric, Excused

OTHERS PRESENT:

Mark Kern, Chairman, County Board
Debra Moore, Director of Administration
Bob Allen, County Board
Bob Trentman, County Board
Robert Wilhelm, County Board
Mike O'Donnell, County Board
Harry Hollingsworth, County Board
G.W. Scott, Jr. County Board
Ken Sharkey, County Board
CJ Baricevic, County Board
James Gomric, State's Attorney
Herb Simmons, Director 911/EMA

Jackie Krummrich, Auditor's Office
Monica McMurphy, County Board Office
Ann Barnum, Human Resources
Norm Etling, Highway Engineer
Anne Markezich, Zoning Department
Thomas Knapp, Sheriff's Department
Rod Thompson, Becker, Hoerner, Thompson & Yursa
Mae Brown, Citizen
Terry Beach, Citizen
Lexi Cortes, Belleville News Democrat
Randy Pierce, Fairview Heights Tribune

The Pledge of Allegiance was recited.

Roll call was taken.

There were no public comments or questions asked at this Meeting.

Upon a motion by Mr. Mosley and seconded by Ms. Gruberman, it was unanimously agreed to approve the December 18, 2023 Meeting Minutes.

Upon a motion by Ms. Gruberman and seconded by Mrs. Moll, it was unanimously agreed to Approve Regular Expense Transfers.

Upon a motion by Mr. Coers and seconded by Mr. Mosley, it was unanimously agreed to approve Central Services to Purchase One (1) 2023 Ford F150 for the Emergency Service and Disaster Agency Through the State Bid list from Bob Ridings Fleet Sales in the Amount of \$42,513.

Upon a motion by Mrs. Moll and seconded by Mr. Mosley, it was unanimously agreed to approve Central Services to Purchase Two (2) 2024 Ford Maverick Hybrid Crew Cab for the Building and Zoning Department Through the State Bid list from Bob Ridings Fleet Sales in the Amount of \$56,246.

Upon a motion by Mr. Mosley and seconded by Mr. Coers, it was unanimously agreed to approve Res. #2895-24-R – Approving and Authorizing the Expenditure of DCEO Grant Funds and Other Actions Necessary for the St. Clair County Demolition Program.

Upon a motion by Mr. Vernier and seconded by Mrs. Moll, it was unanimously agreed to approve Transportation Res. #2896-24-RT – Authorizing a Contract with Oates Associates for

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Design and Preparation for the Widening of North Green Mount Road from .25 Miles North of Lebanon Avenue to .31 Miles South of Frank Scott Park East in the Amount of \$782,391.

upon a motion by Mr. Vernier and seconded by Mr. Mosley, it was unanimously agreed to approve Transportation Res. #2897-24-RT – Authorizing Additional Funds to Volkert, Inc. for the Replacement of a Crossroad Box Culvert on Baldwin Road Approximately 600 Feet North of Golden Rule Mine Road in the Amount of \$8,040.

Upon a motion by Mr. Vernier and seconded by Mr. Mosley, it was unanimously agreed to approve Transportation Res. #2898-24-RT – Awarding a Contract to Metal Culverts to Provide Corrugated Steel Culvert Pipe and Bands for the Calendar Year 2024.

Upon a motion by Mr. Vernier and seconded by Mr. Mosley, it was unanimously agreed to approve Transportation Res. #2899-24-RT – Awarding a Contract to the Suppliers for a Set Price for Supplying HMA and Bituminous Mix for the Calendar Year 2024.

Upon a motion by Mr. Vernier and seconded by Mr. Mosley, it was unanimously agreed to approve Transportation Res. #2900-24-RT – Awarding a Contract to the Suppliers for a Set Price for Supplying Seal Coat Aggregate, Rip Rap and CA06 for the Calendar Year 2024.

Upon a motion by Mr. Vernier and seconded by Mr. Mosley, it was unanimously agreed to approve Transportation Res. #2901-24-RT – Authorizing the Expenditure from the County Highway Fund for the Inner-Office Expenditures Related to Section 20-00304-06-BR Bridge Projects in the Amount of \$20,000.

Upon a motion by Mr. Vernier and seconded by Mr. Mosley, it was unanimously agreed to approve Transportation Res. #2902-24-RT – Authorizing Additional Funds from the County Rebuild Illinois Funds for Additional Cost Related to Imbs Station Road Bridge in the Amount of \$8,000.

Upon a motion by Mr. Mosley and seconded by Mr. Vernier, it was unanimously agreed to approve Transportation Res. #2903-24-RT – Authorizing Additional Funds to Gonzalez Companies, LLC from the County Matching Funds for Additional Cost Related to Section 19-00999-00-BR Bridge Resurfacing in the Amount of \$8,000.

Upon a motion by Mr. Mosley and seconded by Mr. Vernier, it was unanimously agreed to approve Transportation Res. #2904-24-RT – Awarding a Contract to the Low Bidder Piasa Road Oil, LLC in the Amount of \$1,498,917 for Chip and Oil for the Calendar Year 2024.

Upon a motion by Mr. Mosley and seconded by Mr. Vernier, it was unanimously agreed to approve Transportation Res. #2905-24-RT – Authorizing the County Engineer to Sell or Dispose of Surplus Equipment.

Upon a motion by Ms. Gruberman and seconded by Mr. Mosley, it was unanimously agreed to approve Treasurer's Monthly Report.

Upon a motion by Mrs. Moll and seconded by Mr. Coers, it was unanimously agreed to approve Treasurer's Monthly Report of Funds Invested.

Upon a motion by Mr. Mosley and seconded by Mr. Coers, it was unanimously agreed to approve expense claims.

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Upon a motion by Ms. Gruberman and seconded by Mr. Mosley, it was unanimously agreed to approve January 2024 Payroll.

Upon a motion by Mr. Coers and seconded by Mr. Mosley, it was unanimously agreed to enter Executive Session at 7:15 p.m.

Upon a motion by Mr. Coers and seconded by Mr. Mosley, it was unanimously agreed to return to Open Session at 7:19 p.m.

Upon a motion by Mr. Coers and seconded by Mr. Mosley, it was unanimously agreed to approve Case No. 23-WC-020417 as discussed in Executive Session.

Upon a motion by Mr. Coers and seconded by Mr. Mosley, it was unanimously agreed to adjourn the meeting at 7:20 p.m.

Respectfully submitted,

Debra Moore, Director of Administration

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JANUARY 29, 2004 MEETING (2023 TRANSFERS)				
STOP VAWA GRANT				
370-3702-62050	Conference & meetings	(3,725.00)	370-3702-61000-01	Supplies other
370-3702-62100	Travel	(1,776.00)		
370-3702-62100-03	Travel-lodging	(3,240.00)		
		(8,741.00)		
MENTAL HEALTH				
245-2450-68500	Subgrantee	(16,500.00)	245-2450-63090	Other professional services
				16,500.00
VETERANS				
225-2250-61020	Books, manuals & periodicals	(150.00)	225-2250-62200	Dues and memberships
				150.00
GENERAL FUND-STATES ATTY				
100-1075-61020	Program supplies	(131.70)	100-1075-62200	Dues and memberships
100-1075-61400-07	Program supplies Transcripts	(127.89)		42,000.00
100-1075-68510-01	Program expense trial related	(40,912.87)		
100-1075-65150	Telephone	(827.54)		
		(42,000.00)		
GENERAL FUND-COUNTY BOARD				
100-1001-63050	Legal services	(106,649.50)	100-1001-62200	Dues and memberships
			100-1001-61010	Postage and mailings
			100-1001-68050	Court order and related payments
			100-1001-68070	Contributions to Judges salaries
				106,649.50
GENERAL FUND-ADMIN				
100-1002-60100	Payroll-Full time	(795.80)	100-1002-60110	Payroll-Part time
				795.80
GENERAL FUND-HUMAN RESOURCES				
100-1010-60650	Health & life insurance	(7,810.00)	100-1010-63630	Maintenance contracts-software
				7,810.00

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GENERAL FUND-CENTRAL SERVICES						
100-1015-60100	Payroll-Full time	(17,826.32)	100-1015-60110	Payroll-Part time		15,602.83
100-1015-61200-01	Unleaded fuel	(42,570.89)	100-1015-61000-02	Office supplies		30,181.17
100-1015-81000-08	Major cap purchases-Vehicles	(58,575.00)	100-1015-61010	Postage and mailings		70,684.05
100-1015-63450	Advertising & marketing	(7,071.03)	100-1015-61030	Printing and binding		7,132.10
		(126,043.24)	100-1015-61900-02	Smaill cap purchases-office equipment		748.09
			100-1015-62900	Miscellaneous expense		1,428.00
				Repair & maint-machine & equip		267.00
						126,043.24
GENERAL FUND-ZONING			GENERAL FUND-ZONING			
100-1021-60100	Payroll-Full time	(34,108.63)	100-1021-60110	Payroll-Part time		34,108.63
GENERAL FUND-ANIMAL CONTROL			GENERAL FUND-ANIMAL CONTROL			
100-1030-60100	Payroll-Full time	(420.53)	100-1030-60110	Payroll-Part time		420.53
GENERAL FUND-AUDITOR			GENERAL FUND-AUDITOR			
100-1030-60100	Payroll-Full time	(1,989.39)	100-1030-60110	Payroll-Part time		1,989.39
GENERAL FUND-BOARD OF REVIEW			GENERAL FUND-BOARD OF REVIEW			
100-1050-60000	Payroll-Elected Officials	(5,032.29)	100-1050-60100	Payroll-Full time		3,408.02
			100-1050-62000	Training		1,624.27
GENERAL FUND-SUPT OF SCHOOLS			GENERAL FUND-SUPT OF SCHOOLS			
100-1070-62100-01	Travel	(33.11)	100-1070-61010	Postage and mailings		33.11
GENERAL FUND-JUDICIAL			GENERAL FUND-JUDICIAL			
100-1085-68510-01	Program expenses Trial related	(1,562.44)	100-1085-63180	Interpreter services		1,562.44
GENERAL FUND-JURY COMMISSION			GENERAL FUND-JURY COMMISSION			
100-1086-61050	IT supplies	(156.44)	100-1086-61000	Office supplies		156.44
GENERAL FUND-PROBATION			GENERAL FUND-PROBATION			
100-1088-68510	Program expenses	(300.00)	100-1088-60360	Equipment allowance		300.00

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GENERAL FUND-CORONER						
100-1095-61400	Program supplies	(2,978.64)	100-1095-63020	Autopsy services		6,605.00
100-1095-65150	Telephone	(3,626.36)				
		(6,605.00)				
GENERAL FUND-COUNTY CLERK						
100-1066-60120	Payroll-Election Judges	(11,490.67)	100-1066-61400	Program supplies		91,306.95
100-1066-63630	Maint contracts-software	(13,360.00)	100-1066-65110	Waste disposal		213.72
100-1066-65050	Rental expense	(24,280.01)				91,520.67
100-1066-68540	Program reimbursements	(23,647.26)				
		(72,777.94)				
GENERAL FUND-EMA						
100-1035-68510-05	Program expenses Dispatching	(18,742.73)				
GENERAL FUND-PUBLIC DEFENDER						
100-1087-60110		(7,251.00)	100-1087-60100	Payroll-Full time		106,404.85
100-1087-61000		(41.29)				
100-1087-61020		(2,000.00)				
100-1087-62100		(500.00)				
100-1087-63090		(6,902.47)				
		(16,694.76)				
GENERAL FUND-EMA						
100-1035-68510-05	Program expenses Dispatching	(89,710.09)				
GENERAL FUND-SHERIFF PATROL						
100-1102-60100	Payroll-Full time	(173,174.14)	100-1102-60200	Overtime		252,946.20
100-1102-60310	Sick pay	(6,504.33)	100-1102-61300	Holiday pay		64,618.19
100-1102-60320	Standby pay	(2,048.00)	100-1102-60330	Longevity		16,806.86
100-1102-60400	Educational incentive	(3,646.94)	100-1102-62200	Dues and memberships		146.00
100-1102-60410	Clothing maint allowance	(5,235.94)	100-1102-65150	Telephone		29.58
100-1102-61380	Uniforms	(5.25)				334,546.83
100-1102-61400	Program supplies	(385.36)				
100-1102-62000	Training	(335.50)				
100-1102-62100	Travel	(2,223.50)				
100-1102-63630	Maint contracts-software	(4,500.00)				
100-1102-81000-07	Major cap purchase-equipment	(136,487.87)				
		(334,546.83)				

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GENERAL FUND-SHERIFF JAIL		GENERAL FUND-SHERIFF JAIL			
100-1107-60100	Payroll-Full time	(627,207.61)	100-1107-60200	Overtime	334,021.58
100-1107-60110	Payroll-Part time	(12,410.00)	100-1107-60300	Holiday pay	62,607.45
100-1107-60310	Sick pay	(5,008.97)	100-1107-60330	Longevity	15,815.14
100-1107-60400	Educational Incentive	(2,677.18)	100-1107-61400-02	Program supplies-Food	227,283.29
100-1107-60410	Clothing maint allowance	(5,531.67)	100-1107-63060	Medical and dental services	482,596.12
100-1107-61380	Uniforms	(1,301.38)			1,122,323.58
100-1107-62100	Travel	(10,644.39)			
100-1107-60320	Standby pay	(400.00)			
100-1107-63630	Maint contracts-Software	(7,500.00)			
		(672,681.20)			
GENERAL FUND-SHERIFF PATROL					
100-1102-81000-07	Major cap purchase-equipment	(283,872.13)			
GENERAL FUND-SHERIFF ADMIN					
100-1100-60000	Payroll-Elected Officials	(1,812.00)			
100-1100-60100	Payroll-Full time	(14,483.77)			
100-1100-60320	Standby pay	(80.00)			
100-1100-60400	Educational Incentive	(484.64)			
100-1100-60410	Clothing maint allowance	(437.19)			
100-1100-61400-03	Program supplies Other	(395.57)			
100-1100-62100	Travel	(500.00)			
100-1100-62200	Dues and memberships	(500.00)			
		(18,693.17)			
GENERAL FUND-PROBATION					
100-1088-68510	Program expense	(147,077.08)			
ECONOMIC DEVELOPMENT					
140-1402-63150	Advisory & consulting services	(49,490.54)	140-1402-62200	Dues and memberships	19,490.54
			140-1402-68510	Program expenses	30,000.00
					49,490.54

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TORT LIABILITY			TORT LIABILITY	
150-1500-60110	Payroll-Part time	(5,121.21)	150-1500-60100	Payroll-full time
150-1500-61400	Program supplies	(13,945.39)	150-1500-2500	Safety programs
150-1500-68050	Court orders and related payment	(140,907.60)	150-1500-63050	Legal services
150-1500-70200-01	Self insurance claims	(290,456.83)	150-1500-63090	Other professional services
		(450,431.03)	150-1500-70100-001	County insurance premiums
METRO-SHERIFF			METRO-SHERIFF	
170-1703-60100	Payroll-Full time	(211,682.22)	170-1703-60200	Overtime
			170-1703-60330	Longevity
DISPATCHING SERVICES			DISPATCHING SERVICES	
175-1750-60650	Health and Life insurance	(260,635.19)	175-1750-60110	Payroll-Part time
			175-1750-60200	Overtime
			175-1750-60300	Holiday pay
HIGHWAY FUND			HIGHWAY FUND	
200-2000-65110	Waste disposal	(4,230.82)	200-2000-62000	Training
			200-2000-62200	Dues and memberships
			200-2000-63090	Other professional services
			200-2000-63200-01	Technical services consulting
			200-2000-81000-65150	Telephone
MOTOR FUEL TAX			MOTOR FUEL TAX	
203-2030-63700	Repair & main-buildings	(120,717.48)	203-2030-64000	Rental expense

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HIGHWAY EQUIPMENT TRUST							
206-2060-64010	Vehicle rental	(4,342.02)	206-2060-60100-01	Payroll-Full time allocated	17,120.54		
206-2060-81000-07	Major cap purchase-machinery	(20,716.20)	206-2060-61200-01	Vehicle supplies	14,128.57		
206-2060-81000-08	Major cap purchase-vehicle	(23,161.05)	206-2060-61350	Shop tools and supplies	2,747.72		
		(48,219.27)	206-2060-61900-07	Small cap purchase-machinery	1,549.02		
			206-2060-63770	Repair & maint-vehicles	12,673.42		
					48,219.27		
METRO-EAST PARK & RECREATION							
221-2211-69000	Community Development	(49,429.53)	221-2211-60100	Payroll-Full time	6,837.44		
			221-2211-60620	Workmen's comp	154.93		
			221-2211-61000	Office supplies	4,043.10		
			221-2211-61200	Vehicle supplies	2,330.96		
			221-2211-63820	Repair & maint-grounds	30,649.86		
			221-2211-65100-02	Utilities	3,320.35		
			221-2211-65110	Waste disposal	2,092.89		
					49,429.53		
VETERANS							
225-2250-68110	Burial of service personnel	(1,878.25)	225-2250-61000	Office supplies	1,878.25		
LANDFILL SURCHARGE							
241-2410-6110	Payroll-Part time	(4,205.35)	241-241-63770	Repair & maint-vehicles	372.98		
241-2410-61200-2	Vehicle supplies	(5,167.04)	241-241-65110	Waste disposal	8,217.80		
241-2410-63720	Repair & maint-equipment	(3,850.12)	241-241-65120	Shredding services	3,759.50		
241-2410-63900	Demolition expense	(8,000.00)	241-241-68510	Program expenses	12,020.89		
241-2410-65125	Recycling services	(3,148.66)			24,371.17		
		(24,371.17)					
MENTAL HEALTH							
245-2450-68500	Sub-grantee payments	(2,543.06)	245-2450-95200	Grant match transfer	2,543.06		

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AMERICAN RESCUE PLAN							
251-2510-63150	Advisory & consulting	(118,108.71)		AMERICAN RESCUE PLAN			
				251-2510-61900-02	Small cap purchase-equipment		55,269.90
				251-2510-63700	Repair & maint-building		62,838.81
							118,108.71
EMERGENCY TELEPHONE				EMERGENCY TELEPHONE			
253-2530-60100-01	Payroll-Full time allocated	(43,692.29)		253-2530-60200	Overtime		188.57
253-2530-60650	Medical & life insurance	(25,622.79)		253-2530-60600	FICA		478.25
		(69,315.08)		253-2530-60610	IMRF		160.96
				253-2530-70100	County insurance premium		11,197.20
				253-2530-81000-07	Major cap purchase-equipment		57,290.10
							69,315.08
COURT AUTOMATION				COURT AUTOMATION			
260-2600-60650	Health and life insurance	(6,984.59)		260-2600-60600	FICA		4,140.47
				260-2600-60610	IMRF		2,784.12
							60.00
							6,984.59
COURT DOCUMENT STORAGE				COURT DOCUMENT STORAGE			
261-2610-63630	Maintenance contract-software	785.00		261-2610-63710	Repair & maint-equipment		785.00
MAINTENANCE AND CHILD SUPPORT				MAINTENANCE AND CHILD SUPPORT			
265-2650-61900-02	Small cap purchase-equipment	(33.41)		265-2650-61000	Office supplies		33.41
LAW LIBRARY				LAW LIBRARY			
268-2680-60600	FICA	(400.57)		268-2680-60100	Payroll Full-time		400.57
BAILIFF FUND				BAILIFF FUND			
269-2690-60110	Payroll-Part time	(11,007.30)		269-2690-60200	Overtime		11,007.30

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DETENTION HOME	Payroll-Full time	(3,575.07)	290-2900-60110	Payroll-Part time	3,575.07
290-2900-60100					
SHERIFF ASSET FORFEITURE-STATE	Program expense	(7,246.15)	SHERIFF ASSET FORFEITURE-STATE	Repair & maint-vehicles	5,508.09
315-3151-68510			315-3151-63770	Telephone	1,738.06
			315-3151-65150		7,246.15
BELLE-CLAIR FAIRGROUNDS PARK	Utilities	(28,670.79)	BELLE-CLAIR FAIRGROUNDS PARK	Overtime	236.03
520-5200-65100			520-5200-60200	FICA	3,758.43
				IMRF	1,120.91
				Workmen's comp	1,260.52
				Health and life insurance	4,593.60
				Postage & mailings	400.81
				Program supplies	836.90
				Small cap purchase-equipment	160.36
				Custodial services	12,367.53
				Repair & maint-grounds	3,935.70
					28,670.79
EMPLOYEES MEDICAL TRUST	Insurance claims Medical	(32,495.86)	EMPLOYEES MEDICAL TRUST	Medical and dental services	32,495.86
550-5500-70200-03			550-5500-63060		
COMMISSARY FUND	Major cap purchase-security equip	(100,000.00)	COMMISSARY FUND	Program supplies	102,500.00
330-3300-81000-05			330-3300-61400-03		
330-3300-61000	Office supplies	(2,500.00)			
		(102,500.00)			
COUNTY HEALTH	Payroll-Full time	(51,000.00)	COUNTY HEALTH	Technical services IT	5,000.00
240-2400-60100			240-2400-63200-02	Program expenses	46,000.00
			240-2400-68510		51,000.00
GENERAL FUND-AUDITOR	Payroll-Full time	(1,989.39)	GENERAL FUND-AUDITOR	Payroll-Part-time	2,593.39
100-1040-60100		(604.00)	100-1040-60110		
100-1040-	<i>Warming</i>	(2,593.39)			

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